



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional agreement 2018-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
<b>P BRAGA01 – UNIVERSIDADE DO MINHO (UMinho)</b>		<a href="http://www.uminho.pt">http://www.uminho.pt</a>	
<b>Head of International Office:</b> Beatriz Araújo International Relations Office Campus of Gualtar P - 4710-057 Braga Tel: +351-253604505; Fax: +351-253604509; E-mail: <a href="mailto:sri@sri.uminho.pt">sri@sri.uminho.pt</a>		<b>Academic Contact:</b> Prof <sup>a</sup> . Sandra Maria Fernandes Carvalho Department of Physics School of Sciences Campus of Gualtar P - 4710-057 Braga Tel: +351-253510470 E-mail: <a href="mailto:sandra.carvalho@fisica.uminho.pt">sandra.carvalho@fisica.uminho.pt</a>  <b>Academic Contact:</b> Prof. José Mendes Machado Department of Mechanical Engineering School of Engineering Campus of Azurém P - 4800-058 Guimarães Tel: +351-253510223 E-mail: <a href="mailto:jmachado@dem.uminho.pt">jmachado@dem.uminho.pt</a>  <b>Academic Contact:</b> Prof <sup>a</sup> . Graça Minas Department of Industrial Electronics School of Engineering Campus of Azurém P - 4800-058 Guimarães Tel: +351-510185 E-mail: <a href="mailto:gminas@dei.uminho.pt">gminas@dei.uminho.pt</a>	

**PL GDANSK02 - GDAŃSK UNIVERSITY OF TECHNOLOGY** <https://pg.edu.pl/welcome>

**Head of International Office:**  
 Maria Doerffer, [mdoerffer@pg.gda.pl](mailto:mdoerffer@pg.gda.pl)  
[international@pg.gda.pl](mailto:international@pg.gda.pl)

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**Academic Contact:**  
 Prof. Dionizy Czekaj, DSc, PhD. MSc, EE,  
 Gdansk University of Technology  
 Faculty of Mechanical Engineering Department of  
 Materials Engineering and Welding  
 Address: 11/12, G. Narutowicza St., 80-233 Gdańsk,  
 Poland  
 e-mail: [dionizy.czekaj@pg.edu.pl](mailto:dionizy.czekaj@pg.edu.pl)

**Academic Contact:**  
 Coordinator at Faculty of Applied Physics and  
 Mathematics  
 Justyna Szostak  
 e-mail: [justyna.szostak@pg.edu.pl](mailto:justyna.szostak@pg.edu.pl)  
 phone: +48 58 347 20 12

**B. Mobility numbers per academic year**

*The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.*

FROM	TO	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ]	Number of student mobility periods	
					Student Mobility for Studies [total number of the study periods or average duration]	Student Mobility for Trainee ships *
P BRAGA01	PL GDANSK02	0533	Physics	1st, 2nd, 3rd	2 x 5 months	-
PL GDANSK02	P BRAGA01	0533	Physics	1st, 2nd, 3rd	2 x 5 months	-
P BRAGA01	PL GDANSK02	0715	Mechanical Engineering	1st, 2nd, 3rd	2 x 10 months	-
P BRAGA01	PL GDANSK02	0714	Mecatronics Engineering	2nd	1 x 10 months	-
PL GDANSK02	P BRAGA01	0715	Mechanical Engineering	1st, 2nd, 3rd	3 x 10 months	-
P BRAGA01	PL GDANSK02	071	Micro and Nanotechnology	2nd <sup>1</sup>	2 x 10 months	-
PL GDANSK02	P BRAGA01	071	Micro and Nanotechnology	2nd	2 x 10 months	-

<sup>1</sup> Students from the 2<sup>nd</sup> year of the Masters in Micro and Nanotechnology, students might have to do part or the entire dissertation at the hosting institution

\* To be agreed on an individual basis

FROM	TO	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration]	Staff Mobility for Training *
P BRAGA01	PL GDANSK02	0533	Physics	2 x 5 days	-
PL GDANSK02	P BRAGA01	0533	Physics	2 x 5 days	-
P BRAGA01	PL GDANSK02	0715 / 0714	Mechanical / Mecatronics Engineering	2 x 5 days	-
PL GDANSK02	P BRAGA01	0715 / 0714	Mechanical / Mecatronics Engineering	2 x 5 days	-
P BRAGA01	PL GDANSK02	071	Micro and Nanotechnology	2 x 5 days	-
PL GDANSK02	P BRAGA01	071	Micro and Nanotechnology	2 x 5 days	-

\* To be agreed on an individual basis

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional : Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies	Staff Mobility for Teaching
P BRAGA01*		Portuguese	English	Portuguese – B1 English – B2	Portuguese – B2 English – B2
PL GDANSK02		Polish	English	<b>B1</b>	<b>B2</b>

\* For more details on the language of instruction recommendations, see our [Course Catalogue](#) or our [Language Requirements](#) information.

## D. Additional requirements

### **P BRAGA01**

**Compulsory Orientation Programme:** Information available at <https://alunos.uminho.pt/EN/incomingstudents/Pages/ProgramaORI.aspx>

**Portuguese Language Course:** Information available at <https://alunos.uminho.pt/EN/incomingstudents/Pages/CursoLP.aspx>

**Support for Students with Disabilities:** Information available at <https://www.uminho.pt/EN/education/ects-information/Pages/practice.aspx>

### **PL GDANSK02**

On-line application for Erasmus students : <http://pg.edu.pl/international/erasmus-incoming-students>

More information about possibilities to learn Polish language can be found at the following website:

<https://pg.edu.pl/international/polish-language-courses>

Gdansk University of Technology welcomes students and teachers with disabilities. For all questions please, contact, Rector's representative for persons with disabilities [jakub.olczyk@pg.gda.pl](mailto:jakub.olczyk@pg.gda.pl) , tel: +48 58 347 13 13.

There is a variety of events and programmes for incoming students organized by Gdansk University of Technology <http://gdansk.esn.pl/>

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
<b>P BRAGA01</b>	15 <sup>th</sup> May	15 <sup>th</sup> October
<b>PL GDANSK02</b>	30 <sup>th</sup> June	15 <sup>th</sup> December

2. The receiving institution will send its decision within 5 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### **1. Grading systems of the institutions**

#### **P BRAGA01**

Information available at

<https://alunos.uminho.pt/EN/students/mobilityprograms/Pages/Creditos%20ECTS%20na%20UMinho.aspx> 4

## **PL GDANSK02**

Information available at <http://pg.edu.pl/international/grading-system>

- A (5.0) very good / bardzo dobry
- B (4.5) more than good / dobry plus
- C (4.0) good / dobry
- D (3.5) quite good / dostateczny plus
- E (3.0) satisfactory / dostateczny
- F (2.0) insufficient / niedostateczny

### **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
<b>P BRAGA01</b>	E-mail: <a href="mailto:sri@sri.uminho.pt">sri@sri.uminho.pt</a> Tel: +351-253-510169	<a href="https://www.uminho.pt/EN/education/ects-information/Pages/practice.aspx">https://www.uminho.pt/EN/education/ects-information/Pages/practice.aspx</a>
<b>PL GDANSK02</b>	Paulina Szumera, <a href="mailto:pauszume@pg.edu.pl">pauszume@pg.edu.pl</a> tel: +48 58 347 23 84	<a href="http://pg.edu.pl/international/legal-stay">http://pg.edu.pl/international/legal-stay</a>

### **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
<b>P BRAGA01</b>	E-mail: <a href="mailto:sri@sri.uminho.pt">sri@sri.uminho.pt</a> Tel: +351-253-510169	<a href="https://www.uminho.pt/EN/education/ects-information/Pages/practice.aspx">https://www.uminho.pt/EN/education/ects-information/Pages/practice.aspx</a>
<b>PL GDANSK02</b>	Paulina Szumera, <a href="mailto:pauszume@pg.edu.pl">pauszume@pg.edu.pl</a> tel: +48 58 347 23 84	<a href="http://pg.edu.pl/international/legal-stay">http://pg.edu.pl/international/legal-stay</a>

### **4. Housing**

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information

sources:

Institution	Contact details (email, phone)	Website for information
<b>P BRAGA01</b>	E-mail: <a href="mailto:sri@sri.uminho.pt">sri@sri.uminho.pt</a> Tel: +351-253-510169	<a href="https://alunos.uminho.pt/EN/incomingstudents/Pages/Alojamento.aspx">https://alunos.uminho.pt/EN/incomingstudents/Pages/Alojamento.aspx</a>
<b>PL GDANSK02</b>	Paulina Szumera, <a href="mailto:pauszume@pg.edu.pl">pauszume@pg.edu.pl</a> tel:+48 58 347 23 84	<a href="https://pg.edu.pl/international/accomodation">https://pg.edu.pl/international/accomodation</a>

## 5. Academic Calendar

### P BRAGA01

Information available at  
<https://alunos.uminho.pt/EN/incomingstudents/Pages/CalendarioAcademico.aspx>

### PL GDANSK02

Information available at  
<https://pg.edu.pl/dzial-ksztalcenia/academic-calendar>

## 6. Application Procedures

### P BRAGA01

Information available at  
<https://alunos.uminho.pt/EN/incomingstudents/Pages/ProcedimentosCandidaturas.aspx>

### PL GDANSK02

Information available at  
<http://pg.edu.pl/international/erasmus-incoming-students>

## **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution	Name, function	Date	Signature <sup>2</sup>
<b>P BRAGA01</b>	Prof <sup>a</sup> Carla Martins Pro-Rector	22.11.2018	  Universidade do Minho

<sup>2</sup> Scanned signatures are accepted

<b>Gdańsk University of Technology</b> PL GDANSK02	<b>Prof. Piotr DOMINIAK</b> Vice-rector for Internationalization and Innovation	13 11 2018	Vice Rector for Internationalisation and Innovation Professor Piotr Dominiak
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