



**POLITECHNIKA
GDAŃSKA**

SAMORZĄD DOKTORANTÓW

Doctoral Students Council

A protocol of the 17th meeting on April 10, 2025

The meeting was held in a hybrid form.

Attendance list:

1. Jakub Baczyński-Keller
2. Paulina Chobot
3. Łukasz Cichocki
4. Maria Ferlin
5. Afaq Hassan
6. Franciszek Górski
7. Farooque Janjhi
8. Muzafar Kalwar
9. Aleksandra Ławniczak
10. Michał Palczewski
11. Muhammad Saqib
12. Arsalan Muhammad Soomar

Guests: Karolina Bodnarowska, Monika Butowska

Course of the meeting:

1. Aleksandra Ławniczak has opened the meeting session.
2. Attendance has been checked.
3. Changes in the Regulations of the Doctoral Council
 - a. The changes to the Polish version of the Regulations, presented at the previous meeting of the council, were analyzed and approved.
 - b. Corrections to the English version document were discussed:
 - i. The abbreviation "KRD" was corrected.
 - ii. It was agreed that "self-government" should be consistently capitalized throughout the document. Titles such as "chairperson" and references to the "council" will be reviewed for consistency in capitalization.
 - iii. Any changes introduced to the Polish version in 2023 that are not included in the English version will be added to it.
 - c. The council voted on the acceptance of updated version of SDPG Regulations. The Regulations have been accepted.

For: 91.7%

Against: 0

Withheld: 8.3%

4. Budget

- a. The budget of the doctoral student government approved by the vice-rector was discussed.
- b. Aleksandra Ławniczak presented the planned expenses and the method of dividing the received funds.
- c. The council voted on the acceptance of the 2025 budget.

For: 100%

Against: 0

Withheld: 0

5. Upcoming Event: Cultural Day

- a. The Council has established preliminary details of the planned Cultural Day event.
 - i. Tentative Date: May 29, 2025 (Thursday)
 - ii. Venue: Dziedziniec Heweliusza (Hewelius Courtyard), pending weather and booking confirmation.
 - iii. Consensus was reached that end of May is most suitable, avoiding June academic deadlines.
 - iv. Organizing Team: Volunteers have signed up to help prepare the event.
 - v. SSPG has agreed to support Cultural Day promotion.
 - vi. Event format may include indoor and outdoor elements depending on attendance expectations and weather.

6. Update: Sports Committee – Multisport Program

- a. 140 applications were received for the multisport card program; only 100 could be accepted due to budget limitations.
- b. Remaining applications were rejected.
- c. If an application was accepted and forwarded to the chairwoman, it would be officially approved.

7. Co-Financing Application System – Communication Issues

- a. Members expressed concern about not receiving email notifications when students submit co-financing applications.
- b. Currently, only notifications are received at the acceptance stage.
- c. The committee agreed that earlier notifications would improve workflow.
- d. Action: Request to Jira support to enable notification settings for all reviewers.

8. Social Media and Design Templates

- a. New templates were introduced for various purposes: announcements, events, historical moments, and general information.
 - i. Templates to be used on Facebook, the official website, and Instagram.

9. Soft Skills Program Reform

- a. Meeting held with Professor Lechman to address concerns about the quality of soft skills courses.
- b. Proposal:
 - i. Reduce total hours from ~100 to 60–70, limited to the first three semesters.
 - ii. Remove irrelevant or low-quality courses.
 - iii. Invite external experts to teach relevant skills such as self-presentation.
- c. Positive response received from Professor Lechman; changes are underway.

10. Concerns were raised about improper enforcement of attendance policies by the Architecture and Urban Planning discipline coordinator.

11. Doctoral School Website Feedback

- a. Issues and needs related to the doctoral school website were discussed. A preliminary list of items mentioned during the Council meeting is below, and Council members have until April 20 to submit more.
- b. Problems identified:
 - i. Schedule (plan of classes) is difficult to find.
 - ii. Frequent changes are not communicated via email.
 - iii. Files lack visible change tracking (e.g., soft skills schedule).
 - iv. Broken or outdated links present.
- c. Requests:
 - i. Publish complete semester schedules in advance.
 - ii. Ensure timely notifications via email for updates.
 - iii. Fix broken links and improve navigation.
 - iv. Integrate PhD schedules and notices into MojaPG portal.

12. Aleksandra Ławniczak arranged for all Council members to be authorized to use the council room.

13. The next meeting is scheduled for Thursday, May 8th, at 10:00 AM.

14. Aleksandra Ławniczak closed the meeting.